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Chief Financial Officer

Opportunities for Otsego is seeking a highly qualified financial professional to lead our fiscal, human resources and building operations teams. The CFO must be able to adapt to a continually evolving environment and thrive in an autonomous and deadline-oriented workplace.

Responsibilities include:

- Ensuring timely and accurate completion of payroll and related processes
- Overseeing all compliance and recognition for government (federal and state) contracts and private grants
- Overseeing cash flow planning, cash investments and asset management, financing strategies and activities, banking relationships
- Coordinating the development and monitoring of budgets
- Coordinating audits and proper filing of tax returns

Pay for this position is from \$1,564.89/week to 1,956.11/week (equivalent to \$81,374.28/year to \$101,717.72/year)

Qualifications: Certified Public Accountant OR at minimum a Bachelor's Degree in Business Administration, Accounting, Fiscal Management or related field; three years' experience in fund accounting, preferably non-profit accounting; understanding of generally accepted accounting principles for non-profit agencies, knowledge of OMB Uniform Grants Guidance, and other applicable regulations; strong technology skills with experience in financial and human resource management software; relevant supervisory and management experience; a valid New York State driver's license.

For a summary of benefits and application instructions visit www.ofoinc.org/jobs.